

APPLICATION FOR EMPLOYMENT



Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify the Human Resources Department.

Position(s) Applied For: _____ Date of Application _____

Name: _____

Address: _____

Telephone: _____ Mobile Phone: _____ Email: _____

How did you hear about CZ-USA? _____

Have you ever been employed here before? _____ If yes, please give dates and positions _____

Are you legally eligible for employment in the United States? _____

Date Available for Work: _____ What is your desired pay range? _____

EMPLOYMENT HISTORY: Provide the following information of your past four (4) employers, starting with the most recent.

FROM	TO	EMPLOYER	TELEPHONE # ()
STARTING JOB TITLE/FINAL JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER			
REASON FOR LEAVING		HOURLY RATE/SALARY START @ _____ PER _____ FINAL \$ _____ PER _____	
FROM	TO	EMPLOYER	TELEPHONE # ()
STARTING JOB TITLE/FINAL JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER			
REASON FOR LEAVING		HOURLY RATE/SALARY START @ _____ PER _____ FINAL \$ _____ PER _____	
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MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER			
REASON FOR LEAVING		HOURLY RATE/SALARY START @ _____ PER _____ FINAL \$ _____ PER _____	

SKILLS AND QUALIFICATIONS: Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job related functions in the position for which you are applying:

EDUCATIONAL BACKGROUND

NAME AND LOCATION	NUMBER OF YEARS COMPLETED	DID YOU GRADUATE?		COURSE OF STUDY
		MAJOR	DEGREE	
HIGH SCHOOL				
COLLEGE				
OTHER				

PERSONAL REFERENCES: Please provide three personal references

NAME & RELATIONSHIP TO APPLICANT	PHONE NUMBER	YEARS KNOWN
	()	
	()	
	()	

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with CZ-USA is true and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's service, whenever it is discovered.

I understand that in connection with my application for employment and as a condition of continued employment, drug testing and investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. I hereby waive any and all rights and claims I may have regarding CZ-USA, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me. By signing my name below I consent to drug testing as well as the background and employment reference check.

I understand that CZ-USA does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for 6 months. At the conclusion of that time, if I have not heard from CZ-USA and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and that CZ-USA reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of CZ-USA is authorized to make any assurances to the contrary and that no implied, oral or written arrangements contrary to the foregoing express language are valid unless they are signed by an officer of the company.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ Date _____